



Lifelong Learning Programme

## LEONARDO DA VINCI PROGRAMME

### Understand IT project

#### Project Meeting 3

13.-14. October, 2011

Copenhagen, Denmark

### AGENDA

Participants: all partners

Thursday 13/10/2011

Place: Bojesen, Vesterbrogade 4A

<b>09.00-09.10</b>	<b>Welcome to Copenhagen</b>	<b>Anne Fox</b>
<b>09.10-09.20</b>	Plan for the meeting	<b>Bjørn Klefstad</b>
<b>09.20-10.00</b>	Minutes from the PM2-Lisboa	<b>Thorleif Hjeltnes</b> <b>Bjørn Klefstad</b>
<b>10.00-10.30</b>	WP 3 – CCeD session 4 – Italy Adaption of the Vitae course for Italy Adaption of the Business plan for Italy Challenges for Italy	<b>UoR</b>
<b>10.30-11.00</b>	<b>Coffee Break</b>	
<b>11.00-11.30</b>	WP 3 – CCeD session 4 – Portugal Adaption of the Vitae course for Portugal Adaption of the Business plan for Portugal Challenges for Portugal	<b>CENFIM</b>
<b>11.30-12.00</b>	WP 3 – CCeD session 4 – Lithuania Adaption of the Vitae course for Lithuania Adaption of the Business plan for Lithuania Challenges for Lithuania	<b>BETI</b>
<b>12.00-12.30</b>	WP 3 – CCeD session 4 – Norway Adaption of the Vitae course for Norway Adaption of the Business plan for Norway Challenges for Norway	<b>Bjørn Klefstad</b> <b>Thorleif Hjeltnes</b>

<b>12.30-14.00</b>	<b>Lunch</b>	
<b>14.00-14.45</b>	<p>WP5 - Vitae Courses</p> <p>What kind of data do we need as a result from running the courses as input to the general business model</p> <p>How are we going to evaluate this activity</p> <p>Planned upcoming activities for running the Vitae course in each country</p>	<p><b>BETI</b></p> <p><b>CENFIM</b></p> <p><b>Anne Fox</b></p>
<b>14.45-15.30</b>	<p>WP6 - A CoP for VET teachers</p> <p>Presentation and discussion about the CoP</p> <ul style="list-style-type: none"> <li>• Functionality</li> <li>• How are we going to use it?</li> </ul> <p>When can we put in content?</p>	<b>UoR</b>
<b>15.30-16.00</b>	<b>Coffee Break</b>	
<b>16.00-16.30</b>	<p>WP9 - Dissemination and Exploitation</p> <p>A matrix showing planned activities</p> <p>What do we do about blog, wiki, webpages?</p>	<b>NADE</b>
<b>16.30-16.50</b>	<p>WP 7 - Evaluation</p> <p>Planned upcoming activities</p>	<b>Anne Fox</b>
<b>16.50-17.00</b>	Conclusions for Day 1	<b>Thorleif Hjeltnes</b>
<b>19.00</b>	Evening Program / Dinner	



Education and Culture DG

Lifelong Learning Programme

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### Understand IT

### Project Meeting 3

**Friday 14/10/2011**

**Place: Bojese, Vesterbrogade 4A**

<b>9.00-10.00</b>	WP4 - Language and Cultural adaptations Planned activities Discussion of what the final results will be	<b>FHK</b>
<b>10.00-10.20</b>	<b>Coffee Break</b>	
<b>10.20-11.00</b>	WP8 – A generic business model Input from running the Vita courses	<b>CENFIM</b>
<b>11.00-11.40</b>	WP 10 - Project administration <ul style="list-style-type: none"><li>• Amendments</li><li>• Input to the interim report</li><li>• Date and Place for M4</li></ul>	<b>Thorleif Hjeltnes</b>
<b>11.40-12.00</b>	- Evaluation of this meeting and AOB	<b>All partners</b>
<b>12.00-13.30</b>	<b>Lunch</b>	